



San Diego
International
Sister Cities
Association

Board of Directors Annual Meeting

Monday, September 16, 2019
Annual Meeting September 2018 -September 2019
AMN Healthcare: Large Conference Room
12400 High Bluff Drive
San Diego, CA 92130

OPENING

Call to order. Board Chair McQuary called the meeting to order at 6:00 pm; declared a quorum existed; and, appointed Tim Stiven recording secretary pro tem.

Attending Officers (An asterisk * indicates the officer votes as an elected director)

Chair Mike McQuary *

Vice Chair Ryoko Daunoras *

Secretary (position vacant) Timothy Stiven serving as Secretary Pro Tem

Treasurer (position vacant) Dr. Mike McQuary serving as Treasurer Pro Tem

Active Society Presidents/Representatives present and voting:

SD-Alcala: President Penelope Bledsoe

SD-Cavite: Designated Representative Bei Villareal

SD- Jalalabad: Designated Representative Cynthia Willis

SD-Jeonju: Represented by President Byong Racek

SD-Leon: Represented by President Connie Goertz

SD-Panama City: President Timothy Stiven

SD-Perth: Represented by President Jan Gontag

SD-Taichung: Designated Representative Ren-Yu Tzeng

SD-Tijuana: Represented by President Shahrzad Kamyab

SD-Vladivostok: Designated Representative Deborah Flores

SD-Yantai: Designated Representative Amy Maxman

SD-Yokohama: President Steven Sigafus

Active Societies unrepresented (SD-Campinas is inactive)

SD-Edinburgh

SD-Tema

SD-Warsaw & Mazovia Province

Elected Directors present and voting:

2017-2019 Term: Ryoko Daunoras, Mike McQuary, (one position vacant)

2018-2020 Term: Dennis-Michael Broussard

2018-2020 Term: Don Gianquinto

2018-2020 Term: Giancarlo Taylor

Affiliated, non-voting persons present: Kathleen Roche-Tansey (SCI State Representative); Steven Brown (Jalalabad Note: President left early before voting Exec. Board believes Steven was present for the first half and left during the second half), Joanne Nguyen (Treasurer Candidate)

I. The Board accepted the agenda after adding “Action regarding under Unfinished Business to New Business)

- **Meeting was brought to order. The board accepted the agenda after moving the item to Unfinished Business)**

II. MINUTES OF PREVIOUS MEETINGS (July 8, 2019 and September Annual Meeting 2018) Minutes are made available on email, print and website.

- **Motion: Timothy Stiven will send out the minutes within a week of this meeting.** Seconded by Timothy Stiven; Motion carried unanimously; no abstentions.
- **Motion to approve Minutes from July Meeting.**
 - Seconded by Jan Gontang; Motion carried unanimously; no abstentions.
- **Motion to approve Minutes from September 2018 Annual Meeting Minutes**
 - Seconded by Jan Gontang; Motion carried unanimously; no abstentions.

III. TREASURER REPORT

- Dr. Mike submitted the bank statements to the Board up to Sept 16.
 - Current Account balance as of 9/16 \$1,881.23
 - Savings Account balance as of 9/16 \$2,449.03
- Disbursements were mainly Balboa Cup II.
 - List of checks used at the Balboa Cup.
- Deposits
 - \$150 were from Cavite, Leon and Perth.
 - Dr. Mike’s Sponsorship of Joanne Nguyen

• INTRODUCTION OF JOANNE NGUYEN

- **Dr. Mike met her at Moon Festival**
 - Joanne Nguyen: Sales and Finance background and data analysis
 - Currently working with US Census

IV. COMMITTEE REPORTS

- **Friendship Committee:**
 - Asked to be moved to the agenda at the November meeting.
- **Nominating Committee:**
 - Move to make a clear distinction between Chair- President, and Executive Director; as well as Vice Chair and Vice President
 - Move to make clear that Board Chair will serve as President until an Executive Director is identified.
 - Move to have Executive Director take on the role of Chief Executive Officer
 - **Nominating Committee: Ren-Yu, Kathleen, Dennis Michael and Steven**

- **Balboa Cup II Report: Timothy Stiven**
 - Celebration of Tijuana's 130th and San Diego's 250th Anniversary meant we had support from both Tijuana and San Diego Mayor's office.
 - San Diego Games ended both in ties
 - Tijuana Games ended with Girls losing after being tied over both games and then losing in Penalty Shootout losing 5-3. Boys lost 5-3, but came back in the second half.
 - Ready to take it back in August 2020 and including Yokohama Japan to the tournament.

- **SCI Regional Directors Report: Kathleen Roshe-Taney**
 - Congratulations and thank you for all our participation
 - The other Regional Directors truly enjoyed their time here and especially impressed by the facilities. Ryoko's design and efforts were appreciated.
 - Best part was that we all worked together as SanDISCA .
 - Opportunity for us to go to the City Council and or Mayor's Office to promote SanDISCA
 - Next SOCAL SCI Regional Meeting is Nov. 9, 2019 in Santa Barbara.

V. DIRECTORS ELECTION

- **Nominating Committee**
 - Directors
 - Michael McQuary
 - Ryoko Dounoras
 - Vacancies
 - Treasurer Joanne Nguyen
 - Motion for approval of these three names
 - Michael, Ryoko, and Joanne as Treasurer.
 - Don then brought up that he was nominated as a replacement and discussion commenced regarding terms and limits thereof.
 - Transcripts 32:50-46:03
 - Meeting recessed to discuss
 - Determined that Don's term needed to be extended to Sept 2020
 - Determined that Dennis-Michael term and Giancarlo's term conclude in Sept 2020
 - Meeting brought back to order
 - Motion made by Steven Sigafus
 - to approve Don Gianquinto 2018-2020
 - to approve Dr. Mike McQuary for 2019-2021
 - to approve Ryoko Daunoras for 2019-2021
 - to approve Joanne Nguyen for 2019-2021

- Seconded by Jan Gontag ; Motion carried unanimously; no abstentions.

VI. OPENING OF 2019-2020 MEETING

- **Election of Chair and Vice Chair**
 - Dr. Mike nominated for Chair
 - Ryoko nominated for Vice Chair,
 - Moved, seconded and passed unanimously
- **Election of President, Vice President, Secretary, and Treasurer**
 - Dr. Mike nominated for President
 - Ryoko nominated for Vice President
 - Timothy Stiven nominated as Secretary
 - Joanne Nguyen nominated for Treasurer
 - Single motion for all four positions be approved.
 - Seconded by Cynthia Villis: Motion carried unanimously; no abstentions.

VII. ESTABLISHING STANDING COMMITTEES

- Governance (Bylaws, Ethics, Risk Management, etc)
- Communications (Website, Social Media, Trifold brochures, etc)
- Program (Friendship Cities, Sister Schools, Balboa Cup, etc)
- Membership (Dues, Apportionments, Contact List, etc)

VIII. ESTABLISHING SPECIAL COMMITTEES

- Budget (as needed)
- Audit (Needed at the end of each year)
- Nominations/Elections (Needed at the end of each year)
- Hospitality (Support of special events)
 - Motion to the Board to approve this new structure of Standing and Special Committees as presented
 - Seconded by Kathleen Roche Tansey:
 - Motion carried unanimously; no abstentions.

IX. BOARD MEETING DATES

- **Moved to second Mondays**
- **Dates settled on**
 - **November 4, 2019 (changed to November 18, 2019)**
 - **January 25, 2020**
 - **March 9, 2020**
 - **May 11, 2020**
 - **July 13, 2020**
 - **September 14, 2020**
- Motion to the Board to approve these meeting dates
 - Seconded by Timothy Stiven:
 - Motion carried unanimously; no abstentions.

X. COMMITTEE REPORTS

- San Diego- Jalalabad celebrated the successful surgeries they were instrumental which were carried out in India and Israel.
- Yantai celebrated art show at the gallery at UCSD
- San Diego Alcala invited everyone to the Maritime Museum lecture on the 500 anniversary of the crew of Ferdinand Magellan's circumnavigation of the globe.

XI. Meeting was closed at 7:22pm

Signed

Timothy James Stiven, Secretary SanDISCA

Dr. Michael McQuary, Chair Board of Directors SanDISCA